



Diploma of OHS

(5 Day Fast Track Course)

1 of 2 **BSB51307**

Course Objective: The Diploma of Occupational Health and Safety (OHS) aims to give participants more specialised knowledge in specific areas within the field of Occupational Health and Safety.

Participants will be provided with the skills to:

- A knowledge of not only OHS legislation but other related legislation; specific to OHS ie. Injury Management and Workers Compensation, Industrial Relations, EEO;
- Understand the importance of effective consultation within the organisation;
- To understand the principles of designing an OHS Management System against industry recognised criteria;
- Apply principles of OHS risk management using the methodology of AS/NZS ISO 31000:2009 to specific hazards within the workplace; and
- Be able to manage contractors to meet legislative and organisational requirements.

Who Is The Course Intended For?

The Diploma of OHS is suitable for:

- Participants work within a Human Resource Management role wishing to gain further specialised knowledge in OHS.
- Participants who have managerial responsibilities within their organisation wishing to learn more about OHS functions.
- Participants who work within an injury management function wishing to gain further knowledge in relation to preventative measures within the OHS function.
- Participants working within an OHS Consultancy role, wishing to formalise their work experience with a Nationally Accredited Qualification.

Pathways into the Qualification

Preferred pathways for participants considering this qualification include:

- After achieving the BSB41407 Certificate IV in Occupational Health and Safety or other relevant qualification/s; or
- Providing evidence of competency in the majority of units required for the BSB41407 Certificate IV in Occupational Health and Safety or other relevant qualification/s; or

- With extensive vocational experience in providing guidance to others in matters relating to occupational health and safety but without formal OHS qualifications.

Further Learning Pathways

After achieving the BSB51307 Diploma of OHS, participants may undertake the BSB60607 Advanced Diploma of OHS.

Professional Recognition

Graduates and participants are eligible to apply for applicable membership of the Safety Institute of Australia (SIA) www.sia.org.au.

Delivery Methods

- General Public – Institution (Refer to website for current fees and dates);
- Enterprise (We can deliver at your site (minimum of 8 participants required). Learning and assessment material tailored specific to organisational needs. Please email training@safnet.com.au for corporate proposal);
- Distance Delivery (course undertaken remotely with tutorial support) (Refer to website for current fees); and
- Recognition of Prior Learning (Refer to Recognition of Prior Learning Brochure)

Award

Diploma of Occupational Health and Safety (BSB51307)

Course Outline

There are eight units in total to course complete the Diploma of OHS (for further information on qualification rules and employability skills please refer to www.ntis.gov.au):

BSBOHS501B Participate in the coordination and maintenance of a systematic approach to managing OHS

This unit provides the skills and knowledge required to effectively participate in the coordination and maintenance of a systematic approach to managing occupational health and safety (OHS) in the workplace. It includes strategies, policies and procedures necessary to systematically manage OHS and its evaluation to ensure that the workplace is, as far as is practicable, safe and without risks to the health of employees and others.

BSBOHS502B Participate in the management of the OHS information and data systems

This unit provides the skills and knowledge required to participate in the provision of information and performance data necessary to inform management and other stakeholders of occupational health and safety (OHS) issues and to measure and evaluate the management of OHS.



BSBOHS503B Assist in the design and development of OHS participative arrangements

This unit provides the skills and knowledge required to assist in designing and developing effective participative arrangements as an integral part of systematic approaches to managing occupational health and safety (OHS). This process will result in stakeholders having real opportunities to participate in OHS processes.

BSBOHS504B Apply principles of OHS risk management

This unit provides the skills and knowledge required to use a generic approach to identify hazards, and to assess and control occupational health and safety (OHS) risks.

BSBOHS505B Manage hazards in the work environment

This unit describes the performance outcomes, skills and knowledge required to identify hazards, and to assess and control risks in the work environment. It focuses on the knowledge, processes and techniques necessary to control specific hazards in the work environment.

BSBOHS509A Ensure a safe workplace

This unit provides the skills and knowledge required to establish, maintain and evaluate the organisation’s occupational health and safety (OHS) policies, procedures and programs in the relevant work area in accordance with OHS legal requirements.

BSBPMG509A Manage project procurement

This unit provides the skills and knowledge required to undertake procurement and contract management within projects. It covers determining procurement requirements, establishing agreed procurement processes, conducting contracting and procurement activities, and managing finalisation processes.

BSBOHS408A Assist with compliance with OHS and other relevant laws

This unit provides the knowledge required to apply an understanding of the legal and regulatory framework of OHS in order to provide advice regarding the OHS legislative responsibilities of an OHS practitioner, company director, manager, supervisor and employee.

Course Administration

For information relating to:

- Course resource material;
- Assessment methods; and
- Booking and refund process.

Please refer to Participant Information found at www.safnet.com.au

Course Timetable

Day	Unit Code	Unit Title
1	BSBOHS408A	Assist with compliance with OHS and other relevant laws
2	BSBOHS501B BSBOHS503B	Participate in the coordination and maintenance of a systematic approach to managing OHS Assist in the design and development of OHS participative arrangements
3	BSBOHS502B BSBOHS509A	Participate in the management of the OHS information and data systems Ensure a safe workplace
4	BSBOHS504B BSBOHS505B	Apply principles of OHS risk management Manage hazards in the work environment
5	BSBPMG509A	Manage project procurement

Please note further workplace specific assessments are completed external to the 5 course days. Safetynet uses holistic assessment methods where recommended through the qualification rules.