



Safetynet Contractor Management Service



Features and Ben

OF SAFETYNET CONTRACTOR

Safetynet Contractor Management Web Service (CMWS)

Client

Sets up an account on the CMWS and invites contractor(s) to set-up their account via email link

Contractor

Follows the link and sets up the account with required details (Company, Personnel and OHS)

Existing contractor follows link on email and provides access to their account to new Client

Safetynet will

Send out email link for on-line interactive induction

Ensure all details within the CMWS have been completed before the Contractor is made ready for use

Send out automatic reminders to contractors to update the insurance and license details

Client and Contractor

can access relevant information and updates at any point through the internet

The Contractor is responsible for keeping their own account up to date

Clients can 'suspend' Contractors who do not update their details

The use of contractors across all employment sectors has increased dramatically over recent years as organisations concentrate on their core operations in an effort to enhance performance.

Benefits to Clients

- Internet platform, no software required
- No software maintenance by customers
- No back-up or security issues
- Accessible anywhere in the world
- Minimal overhead and resources required by Client.
- Automated Contractor license and insurance renewal prompts
- Accessible on mobile devices
- Contractors update their own details
- Client search and reporting facilities
- Instant access to updated preferred contractors
- Instant access to the Contractors OHS Management System Plan
- Minimal pre-contractor administration required



Safetynet Management Solutions can help to ensure that the disadvantages do not outweigh the advantages to your organisation.

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MANAGEMENT WEB SERVICE

Features of the System

Systematic Management of Contractors

Safetynet has created a Contractor Management Web Service to systematically manage your contractors (including their employees and sub contractors).

...NO SOFTWARE REQUIRED.

Access

The Contractor Management Web Service (CMWS) can be securely accessed through the internet, so no software is required to be installed.

Clients and Contractors are provided with their own secure log-in screens, specific to their different needs and requirements.

Registration and Contractor Status

The Client can register the contractor initial details through a one step process

Contractors are required on invitation by the Client to enter their organisation and personnel details prior to use by the Client. The Contractor is also responsible for updating their own details on the CMWS.

Contractors can also enter their employee and sub-contractor details for a full 360° overview, this includes license, induction and qualification details.

Safetynet will only fully activate the Contractors account when all information has been provided online by the Contractor.

The Client can 'suspend' the Contractor on the CMWS due to breaches of contract. The status of the Contractor will not be changed until the Contractor has rectified the situation.

Storage of Documents

All documents ie. Insurances, licenses and proof of Client Induction sign-off can be attached electronically to the file. The information will be accessible to all authorised personnel within the Client organisation. This facility reduces the duplication of data from site to site to view insurances, licenses etc.

Managing OHS

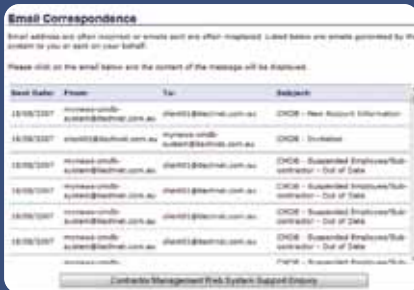
Managing Contractor safety involves requesting all necessary OHS information from the contractor ie risk management, injury and incident reporting prior to commencing the contract. The CMWS requires Contractors to provide or attach the necessary safety information prior to commencing the contract, for access by all Client personnel with log-in details.

Track Contractor Work Record

Job history – all work undertaken for each site can be recorded and purchase orders listed (to assist accounts payable in tracking the authorising manager).

Email and Notes Communication trail

All automated email correspondence (via the CMWS) is recorded and accessible through the 'email correspondence' section.



Email correspondence screen

Contractor Notifications

Contractors are sent reminder email notifications in advance of insurances or licenses which are due for renewal. The Contractor will be able to update their details on the system.

The Contractor account will be 'suspended' if they do not update their details. The 'suspended' status and reason will be seen on the system.

On-line Interactive Contractor Induction

On-line organisational inductions can be designed specific to the Clients requirements. On-line inductions are interactive and require responses from the Contractor. Documented responses will be attached to the Contractor file.

Client Reports and Search Facility

The CMWS comes with an extensive 'Search' facility. The Client has access to a range of reports that can be accessed through the CMWS. The various reports will provide the Client with access to preferred contractors.



Reports screen

Access, Privacy and Security

The system reflects the current information provided by contractors. As the CMWS is presented on an internet platform, the information can be accessed anywhere in the world at any time.

Secure and private – only authorised personnel with log-in details can access the system.

Electronic storage, archive and back-up of all information on the contractor which can be accessed or requested at any time.

...YOU ONLY PAY FOR WHAT YOU USE.

License Fees

The fee for the service is based on usage and monthly transactions – only one yearly license fee and you only pay for what you use.

For further information and a trial access, contact us through www.contractormangement.com.au



For further information on fees and service please contact Safetynet Management Solutions



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