

# safetynet training information



Corporate



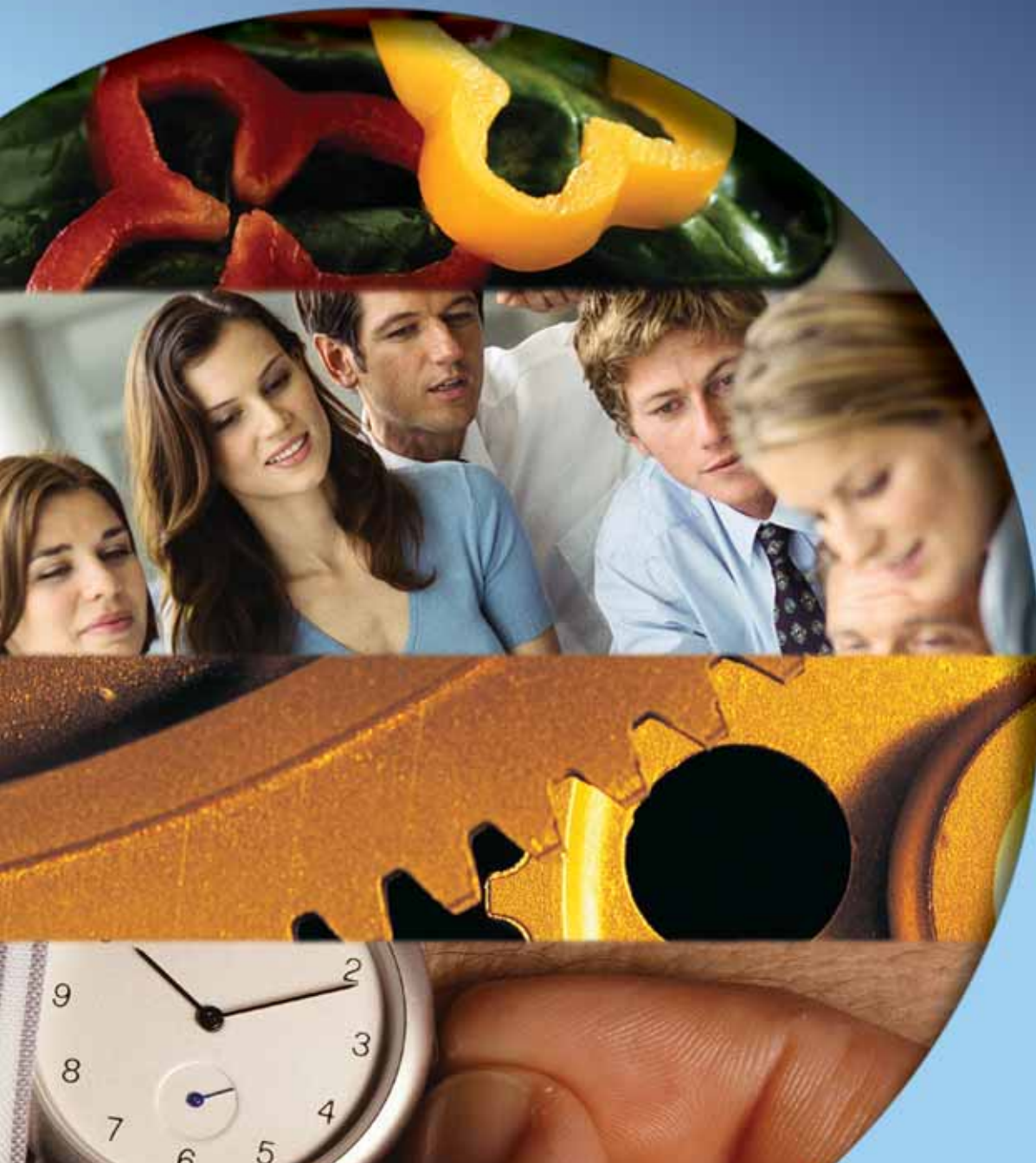
Distance



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# About Safetynet Management Solutions

## Safetynet Management Solutions Pty Ltd offers:

- National SHEQ consultancy services
- Nationally accredited competency based training within a range of courses.
- Contractor Management Web Service

Our services meet legislative and industry standards across a diverse range of industries.

Our learning facilitators and consultants possess outstanding academic credentials, professional accreditation membership and industry experience within the subject area taught.

Some of the industries we have worked with:-

- Government (Federal, State and Local Councils)
- Health Care (Hospital and Day Care)
- Disability Services
- Pharmaceutical
- Construction
- Manufacturing
- Hospitality
- Information Technology
- Retail

Safetynet Management Solutions has the expertise to manage your complete integrated training and consultancy requirements.

## Training Services

Safetynet Management Solutions is a unique Registered Training Organisation. We can offer flexible training solutions through attendance at our general public courses, on-line, commercial workplace training or flexible distance delivery methods. Our training solutions are designed to meet a busy and changing work environment.

Safetynet has a variety of courses to meet your integrated training needs. We can even customise courses to meet your organisational requirements. All on-line courses can be modified to meet a clients specific needs.

# Training Courses

## OHS

### Certificate III in OHS (BSB30707)

Duration: 9 Days

Delivery Modes:   

The Certificate III in OHS aims to provide participants with an awareness of some of the basic principles within the field of Occupational Health and Safety. This course would be beneficial to supervisors or health and safety representatives who want to advance their skills and knowledge within OHS.

The Certificate III in OHS requires 12 units of competency to course complete:-

BSBOHS301B	Apply knowledge of OHS legislation within the workplace
BSBOHS302B	Participate effectively in OHS communication and consultation process
BSBOHS303B	Contribute to OHS hazard identification and risk assessment
BSBOHS304B	Contribute to OHS hazard control
BSBOHS305B	Contribute to OHS issue resolution
BSBOHS306B	Contribute to implementing emergency prevention activities and response procedures BSBOHS307A Participate in OHS investigations
BSBRES401A	Analyse and present research data

### Certificate IV in OHS (BSB41407)

Duration: 8 Days

Delivery Modes:   

The Certificate IV in OHS aims to provide participants with the underpinning knowledge required to assist in managing Occupational Health and Safety within the workplace. This course would be beneficial to OHS Officers and Management.

The Certificate IV in OHS requires 9 units of competency to course complete:-

BSBOHS408A	Assist with compliance with OHS and other related laws
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BSBOHS401B	Contribute to the implementation of a systematic approach to managing OHS
BSBOHS402B	Contribute to the implementation of the OHS consultation process
BSBOHS403B	Identify hazards and assess OHS risks
BSBOHS404B	Contribute to the implementation of strategies to control OHS risk
BSBOHS405B	Contribute to the implementation of emergency procedures
BSBRES401A	Analyse and present research information
BSBWRT401A	Write complex documents
BSBCMN401A	Make a presentation

### Diploma of OHS (BSB51307)

Duration: 9 Days

Delivery Modes:   

Pre-Requisites: It is recommended that participants have previous OHS qualifications and experience.

The Diploma of OHS aims to provide participants with more specialised knowledge in specific areas within the field of Occupational Health and Safety. This course would be beneficial to senior managers, HR/OHS/Risk Managers and OHS Consultants.

The Diploma of OHS requires 8 units of competency to course complete:-

BSBOHS501B	Participate in the coordination and maintenance of a systematic approach to managing OHS
BSBOHS502B	Participate in the management of the OHS information data systems
BSBOHS503B	Assist in the design and development of OHS participative arrangements
BSBOHS504B	Apply principles of OHS risk management
BSBOHS505B	Manage hazards in the work environment



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- BSBOHS508B Participate in the investigation of incidents
- BSBMGT502B Manage people performance
- BSBOHS408A Assist with compliance with OHS and other relevant laws

## Advanced Diploma of OHS

(BSB60607)

- Duration: 10 Days
- Delivery Modes:
- Pre-Requisites: It is recommended that participants have previous OHS qualifications and experience.

The Advanced Diploma of OHS aims to provide participants working as OHS Practitioners or Managers with OHS responsibilities, specialised skills within designing and managing OHS Management Systems and programs. This course would be beneficial to senior managers, HR/OHS/Risk Managers and OHS Consultants.

The Advanced Diploma of OHS requires 8 units of competency to course complete:-

- BSBOHS601B Develop a systematic approach to managing OHS
- BSBOHS602B Develop OHS information and data analysis and reporting and recording processes
- BSBOHS603B Analyse and evaluate OHS risk
- BSBOHS606B Develop and implement crisis management process
- BSBOHS608B Conduct an OHS audit
- BSBOHS609B Evaluate an organisations OHS performance
- BSBOHS508B Participate in the investigation of incidents
- PSPPROC602B Direct the management of contracts

## OHS Short Courses

### RABOSA International Lead OHSM Auditor Course

BSBOHS608B & 609B

#### Statement of Attainment (Advanced Diploma of OHS)

- Duration: 2 Days
- Delivery Modes:
- Pre-requisites: It is recommended that participants have previous OHS qualifications and experience.

This course provides participants with the skills to conduct an internal or external OHS audit aligned to AS/NZS ISO 19011:2003 Guidelines for quality and/or environmental management systems auditing to meet the audit criteria of AS/NZS4801:2001 Occupational Health and Safety Management Systems audit criteria.

### Contractor Management

PSPPROC602B

#### Statement of Attainment (Advanced Diploma of OHS)

- Duration: 1 Day
- Delivery Modes:
- This course covers management of contracts for strategic purchases of goods and services to effectively minimise risk and achieve value for money to meet an organisation's core objectives. The course also looks at managing contract establishment, performance and evaluation.

*All our courses are tailored specific to legislative and industry standards*

## Risk Management For Supervisors and Managers

BSBOHS303B & BSBOHS304B

#### Statement of Attainment (Certificate III in OHS)

- Duration: 2 Days
- Delivery Modes:

This course aims to familiarise participants with the knowledge and skills necessary to apply the principles of risk management as an integral part of an effective OHS management system. The course should also assist in the development of appropriate attitudes to enable supervisors to effectively manage health and safety in their areas of responsibility.

## Incident Investigation

BSBOHS304B & BSBOHS307B

#### Statement of Attainment (Certificate III in OHS)

- Duration: 2 Days
- Delivery Modes:

This course is designed as an introductory level to incident investigation and analysis. The course will provide participants with an awareness of the basic principles of participating in an incident investigation and assisting in carrying out an analysis of the surface and root causes of the incident.

## OHS Consultation Course

#### Statement of Attainment (WorkCover NSW OHS Consultation and Certificate III OHS (5 units))

- Duration: 4 Days
- Delivery Modes:

This course is designed for OHS Committee members, OHS Representatives or Managers who want to learn more about health and safety legislation and consultation. It aims to familiarise participants with the knowledge and skills necessary to apply the principles of workplace OHS consultation as an integral part of an effective OHS management system.



## Manager & Supervisor OHS Duty of Care

BSBOHS301B

**Statement of Attainment (Certificate III in OHS)**

Delivery Method:

This course provides managers and supervisors with an understanding of their responsibilities and liabilities in relation to their OHS duty of care provisions.

## Manual Handling Awareness

(Non Accredited)

Delivery Method:

This course provides participants with a generic awareness into the principles of safe manual handling techniques.

## Contractor Safety Induction

(Non Accredited)

Delivery method:

This course provides contractors with a generic OHS induction to meet a client's duty of care requirements.

## Employee Induction

BSBOHS201A

**Statement of Attainment (Certificate III in OHS)**

Delivery Method:

This course will provide employees with the skills and knowledge required to participate in workplace occupational health and safety (OHS) processes to protect employees own health and safety, and that of others.

## Contractor Management Awareness Course

(Non Accredited)

Delivery Method:

The awareness course is designed for participants who are required to select, manage and evaluate contractors within the workplace.

## Chemicals Management Awareness Course

(Non Accredited)

Delivery Method:

This course will provide participants with awareness on how to handle, store, decant and use hazardous substances and dangerous goods.

## System Audit Awareness (What will happen during an audit)

(Non Accredited)

Delivery Method:

This course will provide participants with an overview of the audit process from an auditees perspective and provide information on what evidence an auditor will be looking for within Quality, OHS and System Audits Environment.

## OHSM System Awareness for Managers

(Non Accredited)

Delivery Method:

This course will provide Managers and Supervisors with an overview of the benefits of an OHS Management System to effectively manage hazards within the workplace.

## OHS Committee Chairperson

(Non Accredited)

Delivery Method:

This course provides participants with an overview of the roles and responsibilities in carrying out the role of an OHS Committee Chairperson.

## Undertaking a Workplace Inspection

(Non Accredited)

Delivery Method:

This course provides participants with an understanding of undertaking a safety inspection within the workplace and an overview of what hazards could be identified.

## OHS Committee Refresher Course

BSBOHS201A

**Statement of Attainment (Certificate III in OHS)**

Delivery Method:

This course is designed to provide participants with knowledge on the legislative requirements regarding risk management and consultation.

# Training and Assessment

## Certificate IV in Training and Assessment (TAA40104)

Duration: 12 Days

Delivery Modes:

The Certificate IV in Training and Assessment specifies competencies required by those directly or indirectly involved in the provision of training and assessment services in a training or assessment organisation. This may be a Registered Training Organisation, an organisation partnering with an RTO, or an organisation that provides non registered training and assessment services.

The Certificate IV in Training and Assessment requires 14 units of competency to course complete:-

TAAENV401B	Work effectively in vocational education and training
TAADES401B	Use training packages to meet client needs
TAAENV403B	Ensure a healthy and safe learning environment
TAAENV402B	Foster and promote an inclusive learning culture
TAADES402B	Design and develop learning programs
TAADEL401B	Plan and organise group based delivery
TAADEL402B	Facilitate group based learning
TAADEL403B	Facilitate work based learning
TAADEL404B	Facilitate individual learning



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# Training Courses (continued)

TAADEL301B	Provide training through instruction and demonstration of work skills
TAAASS401A	Plan and organise assessment
TAAASS402A	Assess competence
TAAASS403A	Develop assessment tools
TAAASS404A	Participate in assessment validation

## Certificate IV in Training and Assessment (Upgrade)

(TAA40104)

Duration: 4 Days

Delivery Modes  

Pre-requisites: Certificate IV in Assessment & Workplace Training BSZ40198

The TAA40104 Certificate IV in Training and Assessment specifies competencies required by those directly or indirectly involved in the provision of training and assessment services in a training or assessment organisation. This course is for participants who currently hold the Certificate IV in Assessment & Workplace Training BSZ40198.

The Certificate IV in Training and Assessment (upgrade) course requires 8 units of competency to course complete:-

TAAENV401B	Work effectively in vocational education and training
TAAENV402B	Foster and promote an inclusive learning culture
TAAENV403B	Ensure a healthy and safe learning environment
TAADES401B	Use training packages to meet client needs
TAADEL403B	Facilitate individual learning
TAADEL404B	Facilitate work based learning
TAAASS403B	Develop assessment tools
TAAASS404B	Participate in assessment validation

## Training and Assessment Short Course

### Workplace Trainer and Assessor (TAA40104)

#### Statement of Attainment (Certificate IV in Training and Assessment)

Duration: 5 Days

Delivery Mode: 

The Statement of Attainment within the Certificate IV in Training and Assessment is designed to meet the necessary skills for a workplace trainer and assessor working within an organisation or enterprise registered training organisation.

The Statement of Attainment requires 6 units of competency to course complete:-


TAAENV401B	Work effectively in vocational education and training
TAAENV403B	Ensure a healthy and safe learning environment
TAADEL401B	Plan and organise group-based delivery
TAADEL402B	Facilitate group-based learning
TAAASS401B	Plan and organise assessment
TAAASS402B	Assess competence

## Frontline Management

### Certificate IV in Business (Frontline Management)

(BSB40807)

Duration: 10 Days

Delivery Mode: 

The Certificate IV in Business (Frontline Management) aims to provide participants in a frontline management role, the underpinning knowledge in how to manage the organisations activities (HR/Budgets/Customers) efficiently in line with business objectives and targets. This course is designed for those who are moving into supervisory positions and want to perform strategically, as well as those who have developed supervisory skills on the job and want formal recognition of these skills.

This course is eligible for Government Existing Worker Traineeship Funding. Existing employees may be eligible for up to \$4,400 per person towards training costs.

The Certificate IV in Business (Frontline Management) requires 10 units of competency to course complete:-

BSBMGT401A	Show leadership in the workplace
BSBMGT402A	Implement operational plan
BSBOHS407A	Monitor a safe workplace
BSBWOR402A	Promote team effectiveness
BSBRSK401A	Identify risk and apply risk management processes
BSBPMG408A	Apply contract and procurement techniques
BSBCMN401A	Make a presentation
BSBWRT401A	Write complex documents
BSBRES401A	Analyse and present research information
BSBADM407B	Administer projects

## Frontline Management Short Courses

### Identify Risk and Apply Risk Management Processes

(BSBRSK401A)

#### Statement of Attainment Certificate IV in OHS

Duration: 2 Days


Delivery Modes:   

This course provides participants with the skills to identify risks and apply established risk management processes to a subset of the organisation's operations that are within the participants work responsibilities and area of operation.

### Manage Projects BSBPMG510A

#### Statement of Attainment (Certificate IV in Business (Frontline Management))

Duration: 2 Days

Delivery Mode: 

This course focuses on the application of project management skills and the requirement to meet timelines, quality standards, budgetary limits and other requirements set for the project.





For further information on  
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